PSPE VISION
PSPE is the recognized voice and advocate of all Professional Engineers who are licensed in Pennsylvania.

PSPE MISSION
Promote and defend the interests of Pennsylvania’s Professional Engineers.

I. Call to order – Leonard K. Bernstein, P.E. F.NSPE
President Bernstein called the meeting to order at 9:02 AM.

II. Roll call of the 2007-2008 Board of Directors – Secretary Joseph F. Boward, PE
A. The attached roll call sheet indicates attendance; a quorum was present.
B. Also Present:
   PSPE Deputy Executive Director – Jennifer Summers

III. Additional Agenda Items and/or Revisions – Add item XI. New Business.

IV. Approval of Minutes
A. June 2, 2007 – Motion to approve minutes by Immediate Past President Hnatiuk and seconded by PEC Chair Drosendahl. Motion passed.

V. Financial Reports
A. Treasurer’s Report – John Nawn, P.E. – Treasurer Nawn referred to the Treasurer’s Report on Page 8 of the meeting booklet. PSPE has achieved 85 percent of the total budgeted revenue for the year, with 77 percent of expenses incurred. Few additional expenses are anticipated for the remainder of the year. Treasurer’s report filed for audit.

1. Repayment of 2006 Dues Advance – Last year, NSPE advanced $8000 to PSPE for dues, as the dues administration from the year before had been confused. Based on the PSPE review of the NSPE dues records, it is now clear that PSPE owes that sum as repayment to NSPE. Treasurer Nawn moved that PSPE reimburse NSPE for the 2006 dues overpayment; seconded by Immediate Past President Hnatiuk. Motion passed.

2. Simplified Dues Task Force Report – NSPE is advocating a unified dues structure for all of the states/chapters. PSPE is reviewing the issue, but not necessarily as a unified dues initiative, but as a simplified dues option. The average dues for PSPE Chapters are $15.50 and the average individual member dues are $20.00. PSPE has ten Chapters with 22 different dues structures. The PSPE ad-hoc committee is attempting to develop a formal position/policy related to this issue. The Chapter budget form in the meeting booklet is meant only as an information gathering tool to determine the general finances of all of the Chapters. The results will be used to assist the committee in determining the best approach to the NSPE proposal.

3. Chapter Finances Reporting Tool – Treasurer Nawn is requesting that each Chapter complete the form on Page 12 of the meeting booklet, discussed above under item V.A.2. The hope is to have the discussion regarding the simplified dues issue during the January 2008, Board meeting. However, the
Chapter form submittals must be received before October 31, 2007. The regional vice presidents were asked to follow up with their respective Chapters regarding having the form completed.

4. **Revised Expense Policy** – Page 37 in the meeting booklet and a hand-out provided at the meeting were reviewed. State Directors that travel a significant distance to PSPE State meetings are presently not reimbursed for hotel expenses. Under the new policy, hotel expenses will be paid for state directors traveling more than 150 miles to attend an approved PSPE State meeting. All hotel arrangements should be completed via Jennifer Summers. The policy will be effective on January 1, 2008.

B. **Reserve Fund Report** – Michel Sadaka, P.E. – The report on Page 13, which included data to July 31, 2007, was reviewed. A report tracking funds to August 31, 2007, was also reviewed. Although one account is showing a decline, the overall reserve fund is tracking well.

VI. **Report of the President** – Leonard K. Bernstein, P.E., F.NSPE – President Bernstein thanked all of the meeting attendees for being at the meeting today. He apologized for missing the June 2007 Conference, but he was recovering from knee surgery at the time. President Bernstein thanked President Elect Bradshaw for covering for him at the Conference. President Bernstein offered to speak at Chapter meetings/events, when requested and depending on his availability at the time.

A. **Executive Committee Retreat** – Harve Hnatiuk, P.E., F.NSPE – The Executive Committee reviewed the PSPE strategic plan at the August 2007, retreat. Although the plan was deemed applicable, the priorities changed. Hence, the Executive Committee developed a list of priorities, maintaining that all of the priorities are equally important. The Committee ordered the priorities with respect to required focus and timing for completion of the related tasks. A plan of action must be developed for each priority with an Executive Committee member monitoring them to verify that they are being completed. Immediate Past President Hnatiuk reviewed the priorities and the overseeing Executive Committee members, summarized on Page 14 of the meeting booklet. Board members were asked to encourage PSPE members to become involved in implementing the priorities. Discussion ensued about some of the priority items, especially with respect to attracting/recognizing young engineers. Due to anticipated competition with universities with respect to continuing education, PSPE wants to spearhead this effort by appointing a chair to an education committee now. That committee should begin planning for the PSPE involvement in continuing education and as a future provider of courses. It was pointed out that some of the priority deadlines will be revised.

VII. **Report of the NSPE House of Delegates (HoD) Representative** – Harve Hnatiuk, P.E., F.NSPE – The HOD met in Denver, CO, during July 2007. The next meeting will be in Portland, OR, during July 2008. At the Denver meeting, state-level-only membership became a major discussion issue. Some states want the option to have members that are only reportable to the state, and are not members of NSPE. After much debate, the HOD voted this issue down. They subsequently proposed the State Affiliates membership category, a membership level for individuals that are not eligible to be members of NSPE. State Affiliate members would be able to join the state societies, but would not be eligible for officer positions. They can provide financial support to the state society. Affiliate membership was approved by the HOD. Overall, the Denver HOD meeting was very informative and well organized. NSPE is focusing on membership this year; they are looking at finding a way to get the top 500 corporations involved in NSPE. The corporations could achieve their training and PDH requirements via membership/involvement in NSPE. NSPE is contacting the top 500 corporations to attempt to initiate this effort. NSPE fellows program applications are due February 1, 2008. Thus, applications for fellowship candidates should be submitted to the PSPE office by January 2008. The NSPE web page has information regarding the fellows program and application submittal requirements. Practice divisions are now designated as “interest groups.” Proposed interest group projects must be approved by NSPE. The interest group NSPE-level dues funds are held by them. If a program is not approved by NSPE, then the funding for the program must come from the interest group local funds via the state-level membership dues.

VIII. **Report of the Executive Director** – Jennifer Summers reports in the absence of John Wanner, CAE – The written Executive Directors’ report on Page 15 of the meeting booklet was briefly reviewed.

A. **MATHCOUNTS** – Deputy Executive Director Summers indicated that the MATHCOUNTS Coordinators met last weekend. Many virtual charter schools are looking to compete in MATHCOUNTS, so the
committee is determining how to handle them. The MATHCOUNTS committee is anticipating the competition being televised on the PA network. However, the committee will not be informed until immediately before the competition. The committee must adjust the countdown round competition for televising.

B. **Pennsylvania Engineering Foundation** – MATHCOUNTS has again received funding via the Pennsylvania Engineering Foundation, which will be used to reimburse to the Chapters participating in the state competition based on the number of students, similar to last year. Scholarships will also be created with the funding again this year.

**IX. Legislative Report – Jennifer Summers reporting in the absence of John Wanner, CAE**

A. **Continuing Education Regulations** – Hiram Ribblett, P.E., Pennsylvania State Registration Board for Professional Engineers, Land Surveyors and Geologists, spoke about the PE continuing education regulations at the PSPE Western Region luncheon yesterday. The regulations require approval from the Registration Board, after which they will be published in the Pennsylvania Bulletin. The Registration Board is bound by the law verbiage. The law had been modified at the last minute, without any input from PSPE. The current language makes the course/instructor/location of course approval process unwieldy; all must be approved by the Registration Board. Hence, PSPE has directed Executive Director Wanner, through Deputy Executive Director Summers, to provide advice on the process and tasks required to correct this problem, which may require re-opening the act. Compliance with the current form of the law will be difficult for Pennsylvania engineers to achieve.

B. **PAC Report** – The PAC report was presented on Page 19 of the meeting booklet. The PAC is currently funded at $2793.38. More funding is needed, especially now that PSPE must revisit the continuing education legislation, discussed above in item IX.A. The Board members were asked to communicate this funding need to their Chapter members. All funding must be from individuals and not from Chapter accounts, corporations and similar entities, according to law.

**X. Old Business**

A. **Committee/Task Force/Interest Area Reports and Updates**

1. **Nominating Committee Report – Harve Hnatiuk, P.E., F.NSPE**

   a. **Confirmation of Timeline – Harve Hnatiuk, P.E., F.NSPE** – The nominations timeline was provided on Page 20 of the meeting booklet.

   b. **Confirmation of Nominating Committee – Leonard Bernstein, P.E., F.NSPE** – According to PSPE Constitution, the nominating committee is composed of members appointed by the President and confirmed by the Board. The appointed nominating committee is as follows:

   Southeast Region – Carl DuPoldt, P.E. (Delaware County)
   Northeast Region – Johann Szautner, P.E. (Lehigh Valley)
   Northwest Region – George Willis, P. E. (Erie)
   Central Region – Bob Reisinger, P.E. (Lincoln)
   Southwest Region – David Briskey, P.E. (Pittsburgh)

   *Treasurer Nawn moved to accept the nominating committee members; seconded by President Elect Bradshaw; motion passed.*

2. **Membership – John Bradshaw, P.E.** – The committee is reviewing several concepts to increase membership, including attracting young engineers to PSPE. Current total membership is 2112, including 442 life members.

3. **Young Engineers – David McCullough, P.E.** – The committee is investigating methods to collect information from young engineers. The main focus of the committee is to draft a group of young engineers to determine what young engineers are looking to gain from PSPE. PSPE currently has 239 young engineers. The committee would like to identify young engineers by
Chapter to attempt to develop a committee of young engineers. The committee plans to have a young engineers event at the 2008 PSPE Conference, similar to the event held at the 2007 Conference.

4. **2008 Conference Committee – John Bradshaw, P.E.** – President Elect Bradshaw asked the Board members to encourage their Chapter members to attend the next Conference, which is scheduled for June 5-7, 2008. The venue is the Wyndham Hotel in Gettysburg and the theme is set on the battlefield areas. The golf outing will be co-sponsored by the York and Harrisburg Chapters. President Elect Bradshaw asked the Board for ideas for the Conference Friday educational courses. After the Order of the Engineer ceremony on Friday evening, the Gateway to Gettysburg dinner will be held. On Saturday, the: Presidents breakfast, Board of Directors meeting, Board of Directors lunch, President’s Reception, and Awards Banquet will be held. The Conference Committee is holding monthly meetings, and each committee member is responsible for a Conference event/item. PSPE will invite the Registration Board to hold their meeting in Gettysburg in conjunction with the Conference, in accordance with the June 2007, PSPE Board meeting motion. The 2009 Conference Committee, which will be spearheaded by Vice President Poplawski, was discussed; volunteers are needed for that committee. Pennsylvania will be hosting the Northeast Regional meeting during October 2009. PSPE is considering combining that meeting with the 2009 Conference, which would be a significant change from historical Conference dates.

5. **By-Laws Revisions** – The PSPE Constitution and By-Laws are published on the web site and in the back of the PSPE Roster. President Bernstein asked the Board members to review them and contact him or Harry Garman, P.E., with any suggested revisions. The plan is to review the Constitution and By-Laws in June 2008, with respect to any desired or required modifications.

XI. **New Business**
   A. Discussed the article in the NSPE newsletter regarding the Junior Engineer Technical Society (JETS) program at the Luzerne Chapter. This program, geared to high school students via team testing of science/math/technical abilities, is a recruiting tool to encourage students to become engineers. The Luzerne Chapter officers and members are involved with the JETS program. The Luzerne Chapter cost is less than $1000 to sponsor the program. The Beaver Chapter is also involved with JETS.
   B. The Pittsburgh Chapter is involved with the apprenticeship program. It also promotes the engineering profession. The Pittsburgh Chapter sponsors the program through the Allegheny Intermediate Unit.
   C. The Lincoln Chapter has been involved with a bridge building program for high school students, held at either York College or the Penn State campus. Engineering firms associated with the Chapter subsidize the program.
   D. It was suggested that the Chapters submit a narrative of such promotional programs for inclusion in the PE Reporter, and as an informational tool to pass onto future state directors and committee chairs.

XII. **Next Board of Directors Meeting** – Tentatively set for January 26, 2008, in the Harrisburg area.

XIII. **Adjournment** – Motion to adjourn meeting by Immediate Past President Hnatiuk and seconded by Treasurer Nawn. Motion passed. Meeting adjourned at 11:45 AM.

Respectfully submitted,

JOSEPH F. BOWARD, P.E.
PSPE Secretary