MISSION OF PSPE: Through its leadership the Pennsylvania Society of Professional Engineers will support, defend, and strengthen the interests of practicing licensed engineers.

I. Call to order – President Harve Hnatiuk, P.E. F.NSPE
   President Hnatiuk called the meeting to order at 2:00 PM.

II. Roll call of the Executive Committee – Secretary Joseph F. Boward, PE
   A. The attached roll call sheet indicates attendance; a quorum (minimum five members in accordance with Bylaw 9, Section 3) was present.
   B. Also Present:
      PSPE Executive Director – John D. Wanner, CAE
      PSPE Deputy Executive Director – Jennifer Summers


IV. Approval of Minutes
   A. December 19, 2006 – Motion to approve minutes by Vice President Poplawski and seconded by Vice President Stanton. Motion passed.

V. Financial Reports
   A. Treasurer’s Report – John Nawn, P.E. – The treasurer’s report was provided in the meeting booklet. The report appears to indicate that PSPE will be operating $75,000 in the red. Revenues are down approximately 26 percent through the end of the year, and PSPE is about $50,000 behind in membership dues. Expenses tracked at approximately 102 percent of budget. However, NSPE made an $111,000 direct deposit into the PSPE account in January 2007. This was based on the NSPE estimate as indicated in their January 12, 2007, letter from Mr. Brown, NSPE Director of Finance. As it is only an estimate, there exists the potential that NSPE may request that some of the money be returned, if it is determined that PSPE did not actually collect that much in dues. Nevertheless, the Executive Board decided that, at this time, PSPE does not need to withdraw any cash from the reserve fund. Dues delays appear to be exacerbating PSPE membership attrition. According to PSPE membership reports, 761 members are past due. PSPE must determine the portion of this “past due” figure actually attributable to members that have left the ranks. Then, PSPE must determine how to regain these individuals. It was decided that this issue would be added to the Membership Committee agenda.
1. **2007 Budget** – Expense column of the budget was developed largely based on committee funding requirements submittals. Item No. 4135, Education, including $10,000 in income and $6,000 in expenses, was added to the budget for the initiation of a PDH program of Pennsylvania PE registration through PSPE. These figures are purely subjective. Also, the 2007 budget reduces publications cost by $6000 and increases revenue in advertising. Some of the 2006 revenue will carry over into 2007. Also, the 2007 budget is anticipating increased advertising income from the new advertising solicitation agreement to be rolled out.

The Committee discussed the concern that the practice divisions did not contribute any money in 2006. Item 4201 in budget is based on the practice divisions “catching up” with donations in 2007.

The 2007 Budget is to be presented to the Board tomorrow.

*Financial report filed for audit.*

B. **Reserve Fund Report** – The written report in the meeting booklet was reviewed by the Committee. The excellent performance of the building fund was briefly discussed. Report filed for audit.

VI. **Report of the President** – Harve Hnatiuk, P.E., F. NSPE – Strategic Plan is rolling into action. PSPE must focus on the Young Engineers and Legislative components, as discussed in the written report by President Hnatiuk, included in the meeting booklet. The events surrounding SB 655 were discussed. It was indicated that PSPE is searching for a volunteer to lead the Legislative Committee. Consideration has been given to combining the Ethical Practices and Title Pursuit Committees.

President Hnatiuk reported that he will be participating in the NSPE Legislative and Governmental Affairs Committee meeting in February 2007, where they will meet with 40 representatives.

**A. Committee Roster Update** – President Elect Bernstein was added to the SE DEP Sewage Advisory Committee. Shannon Williams, PE, joined the DEP Sewage Advisory Committee since last month. The intent is to have all of the PSPE regions represented on all of the committees.

PSPE is looking to eventually develop a two-fold group in the Public Relations Committee, including an: outreach side, using such mediums as the radio to communicate to the public, and; an intra-member side to develop communication within PSPE.

VII. **Report of the NSPE House of Delegates Representative** – Harve Hnatiuk, P.E., F. NSPE

**A. NSPE Convention, July 26-30, 2007 – Denver, CO** – President Hnatiuk reported that the 2007 convention will be a shortened version of the 2006 convention, which was about one week long and quite expensive. The 2007 convention will be a four to five day event. President Hnatiuk and President Elect Bernstein are both planning to attend. One of the Executive Directors will be asked to attend as well.

**B. Milton F. Lunch Ethics Contest** – A written hand-out was provided to the Executive Committee members regarding this issue. This contest is a potential Chapter activity. It was suggested that the handout be provided to all of the PSPE chapters. This topic will be added to the PSPE Board meeting agenda for tomorrow. PDHs can possibly be obtained via this activity. The web link for the contest will be mailed to all Chapter Presidents or Secretaries.
VIII. Report of the Executive Director – John Wanner, CAE – Mr. Wanner briefly summarized the written report in the meeting booklet. With President Hnatiuk, Mr. Wanner attended the Harrisburg and Lincoln Chapter meetings regarding the PSPE Strategic Plan.

It was reported that PSPE was approached by a collections agency, Trans-World Systems, using the title “Green-Flag Profit Recovery.” They requested that their services be offered to engineering firms associated with PSPE. The PSPE staff indicated that the firm’s references would be investigated. It was indicated that PSPE could profit by receiving some portion of the collection shares if the service is utilized through PSPE. Discussion ensued regarding this issue.

MATHCOUNTS registrations are up since last year. Chapter competition numbers for total students and schools participating are at record highs. Over 2600 students are competing state wide. Shell Oil will sponsor an event at this year’s competition.

PSPE has requested adequate copies of the Governors Proclamation for Engineers Week for every Chapter.

IX. Legislative Report – John Wanner, CAE

A. House and Senate Organization – The legislative bodies are presently in “limbo”, as they are between legislative sessions. Republican Dennis M. O’Brien was selected as the “compromise” Speaker of the House.

B. Legislation Update – PSPE needs a Legislative Committee Chair to work on the Title Protection portion of SB 655. PSPE is looking to address the problem of individuals using “Engineer” in their title when they should not. The Home Inspectors Bill must be reviewed to be certain that the engineers exemption is maintained.

C. PAC Report – A written report was included in the meeting booklet. The fund balance as of December 3, 2006, was $3485.88. 2006 was a good PAC fund year.

D. Certificates of Authorization – Vice President Stanton presented this issue. Before conducting business in some states, engineering companies must obtain these certificates, which require that Professional Engineers in responsible charge be listed on the application form. There are typically exceptions for sole proprietors or individuals practicing in the state. It was suggested that such a practice should be enacted in Pennsylvania. It was decided that this issue should be added to the Title Pursuit Committee agenda.

X. Old Business

A. Committee/Task Force Reports

1. 2007 Conference – Len Bernstein, P.E., F. NSPE – The written proposed Conference Schedule included in the meeting booklet was reviewed. It was reported that a replacement is needed for the 3:15 to 4:45 pm session.

2. Membership – John Bradshaw, P.E. – Vice President Bradshaw referred to the written report by Timothy S. Ormiston, P.E., Membership Committee Chair, included in the meeting booklet.

3. Public Relations – Frank Stanton, P.E. – Vice President Stanton thanked Jason Schmoyer, P.E., and Jennifer Summers for doing such a great job organizing this committee. The written committee report was included in the meeting booklet. The radio messages scheduled for Engineers Week were discussed. Most of the Chapters are “on board” for the radio campaign.

4. Title Pursuit Task Force – Michel Sadaka, P.E. – A teleconference meeting is scheduled for January 24, 2007; the Ethics and Legislative Committees will both participate. The objective of the meeting will be the determination of the best plan for the Task.
5. Young Engineers – David McCullough, P.E. – This committee is “ramping up.” Vice President McCullough indicated that a time in the 2007 Conference should be assigned for a social gathering for Young Engineers.

6. Practice Divisions – No report.

7. Awards – John Bradshaw, P.E. – An article was placed in the PE Reporter discussing Awards. Two new awards are being investigated: a Chapter Communications Award and an Outstanding Achievement Award. The written report in the meeting booklet was reviewed by the Committee.
   a. NSPE Fellows Nominations – Jennifer Summers – PSPE has five applications, including: John Bradshaw, P.E., Tom MaHeady, P.E., John Kampmeyer, P.E., Donn Zang, P.E., and Eric Flicker, P.E. The PSPE Board must endorse the nominees tomorrow to submit them to NSPE. It was suggested that we ask the Board to provide the authority to review the applications to determine that they are in order to Lisa Catania, P.E.

8. Nominations – Harry Garman, P.E. – The date for the nominations for petition is today, January 19, 2007. As of tomorrow, it will be an uncontested election for all of the officers.

9. Conference Planning Task Force
   a. 2008 Conference – John Bradshaw, P.E., will be the PSPE President Elect next year, so the 2008 Conference will be located in Gettysburg, PA, at the Wyndham Hotel. The Lincoln and Harrisburg Chapters have volunteered to assist in Conference planning. The first or second weekend of June 2008 are being considered.

B. PE Reporter Proposal Update – John Nawn, P.E. – The written proposal by Doug Smith was included in the meeting booklet. This proposal for solicitation is to be presented to the Board meeting tomorrow for approval.

XI. New Business

A. ASCE/NSPE Legislative Day – Discussion ensued regarding plans for PSPE support of Legislative Day. It was decided that the Executive Committee would present this issue to the Board tomorrow and that we will recommend that PSPE participate in Legislative Day, and support it at a cost of $850.

B. PSPE Internal Communications v. Public Outreach – PSPE is interested in developing an on-line calendar listing PSPE state-wide events and Chapter events. It is our intention to include such a calendar in our web page. Discussion ensued regarding details for such a calendar. The Executive Committee requested that Ms. Summers investigate this issue.

C. Remembrance Policy – Len Bernstein, P.E. – President Elect Bernstein raised the question: To what level does PSPE donate to remembering somebody that died, who was somehow related to PSPE? The Executive Committee discussed this issue and decided to revisit it at another meeting.

D. NSPE “What is a PE?” Pilot Program – Jennifer Summers – A summary of this program was included in the meeting booklet. This is a NSPE Program, apparently attempting to increase the visibility of PEs. NSPE is asking if PSPE wants to participate. Pennsylvania would be one of five states in the pilot phase of the program. The Executive Committee decided that the program specifics must be clearly identified. The written program summary raised more questions than it answered.

XII. Upcoming Executive Committee Meetings

A. Next Teleconference – February 22, 2007, 9-10 AM

B. Next Meeting – April 18, 2007 – to be confirmed.
XIII. Closing Comments – Harve Hnatiuk, P.E., F. NSPE – The Executive Committee meeting attendance was very good. The Executive Committee was reminded to continue encouraging committee participation.

XIV. Adjournment – Motion to adjourn by Vice President Poplawski and seconded by President Elect Bernstein. Motion passed. Meeting adjourned at 5:05 PM.

Respectfully submitted,

[Signature]

JOSEPH F. BOWARD, P.E.
Secretary