Pennsylvania Society of Professional Engineers
EXECUTIVE COMMITTEE MEETING
The Inn at Chester Springs
Friday, September 26, 2008

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PSPE VISION
PSPE is the recognized voice and advocate of all Professional Engineers who are licensed in Pennsylvania.

PSPE MISSION
Promote and defend the interests of Pennsylvania’s Professional Engineers.

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I. Call to order – John F. Bradshaw, PE, PLS. President Bradshaw called the meeting to order at 4:30 p.m.

II. Roll call –

A. The attached roll call sheet indicates attendance; a quorum was present.

B. Also present, PSPE Executive Director, John Wanner, CAE; PSPE Deputy Executive Director, Jennifer Summers.

III. No additional agenda items for this meeting were added; however Leonard K. Bernstein, PE, FNSPE, asked whether competency of engineering firms could be discussed, general consensus was another forum would be required first to address this issue.

IV. Approval of Minutes

A. Motion to approve minutes by Harvey D. Hnatiuk, for minutes dated Friday, August 8, 2008, was so moved and motion passed.

V. Financial Reports

A. Treasurer’s Report – John Nawn, P.E.

1. Operating at around a $36,539.70 loss.
2. Project shortfall for the year 2008 is $30,000 and will be presented to the board on September 27, 2008.
3. John recommended dues be $120 for PSPE 2009.
4. National expects to raise dues to $125 for next year.
5. Discussion on target to be set for PSPE dues change. We could suggest that we make a step function now and agree to follow national as a direct function of their changes and amount.
6. Discussion by John Bradshaw on the relation of dues and membership and value received. Further discussion on working to enhance the perceived value for membership in PSPE.
7. Frank Stanton questioned our progress in correlating membership with revenues expected per year. In addition, can we predict the CPI index would help us in line with our budget.
8. Len cautioned we should be clear an index will work before adapting it so we do not have to still go back to our membership.
9. A motion was made to propose raising our dues to $125/year.
10. Rick Aulenbach questioned the methodology we could invoke to correlate the number of our members and the corresponding revenue we expect. Then project a membership rise/fall and use that value for our budgeting and program planning.
11. Motion was made by Eric and brought to a vote to make a recommendation to the board for a dues increase. Motion was unanimously approved.
12. A discussion on considering only an electronic version of the PE reporter, as a cost savings ensued. Jennifer described going to a third party organization who would assume all the financial risks in the cost of all publications.
B. Financial Committee Report – Michel Sadaka, PE

1. Michel mentioned the 30K to be funded is not reflected in the financial report referenced on Page 16 of the Board Meeting Report.
2. Michel also cautioned that our funds are susceptible to market variations and will fluctuate accordingly.
3. There is a $30K decrease in the PA ENG Foundation in July. No one at the meeting had any knowledge to communicate the exact nature of the expense.
4. Rick Aulenbach asked who has responsibility, and it was stated that the treasurer of the foundation, Dick Mulford does.
5. John asked if there were any other areas we should put our funds, and Michel responded that our investment advisor recommends we stay in the market.
6. Rick Aulenbach asked who the money belongs to in the PA Eng. fund? It was stated PSPE does not have jurisdiction over it; however, it gives us $20K donation to our Mathcounts.
7. Michel was asked to take our required $30K “deficit” make-up transfer from three separate accounts, $16,000.00 each.

C. Old Business

1. John Bradshaw discussed the highlights of the brainstorming session listed on page 17 of the BOD Meeting booklet. Particular interest was stated in the conclusion on Item 4.
2. John Bradshaw presented the committee/responsible member matrix. **He asked that each committee have an action plan completed for the next Executive Committee Meeting.**
3. Discussions on membership make up and organization of committee action plan and goals was defined by John Bradshaw.
4. Eric Tappert made a presentation on the committee’s thoughts to explore the opportunities evolving from the mandated continuing education requirements for State licensure. This presentation was reviewed and accepted by the Executive Committee for presentation to the board.
5. A survey was suggested by Eric, to poll our membership on their thoughts, questions and support for the education committee’s actions to respond to this opportunity.
6. Harve stated John Bradshaw may alone select a task force to pursue this action, a motion is not required.
7. Membership Report – discussed by John Bradshaw and included as Page 24 of the BOD Meeting Book Report. John stressed the priority of the Enterprise Membership through PEPP contacts and Lisa Catania will be asked to help this effort.
8. Walt Poplawski mentioned he will be conducting an Order of the Engineer Ceremony on November 18, 2008 at Wilkes University.
9. In the spring, June 5-6, 2009, the installation of officers is scheduled to take place on a Friday evening.
    → Susan Spraque excused herself from the meeting.
11. John Bradshaw gave a short report on the IRS requirements for non-profits as it relates to the PSPE state and local chapters.
12. Len Bernstein asked about the liability to the state PSPE from failure of local chapters to properly file with the IRS.
13. John Bradshaw asked the regional VPs to go to the chapters and follow-up and report to John their EIN and status.

D. New Business

1. Nominating committee report from Len Bernstein, PE.:
   a. The schedule was included in the board material and accepted by the Executive Committee as presented.
2. Harve discussed the PSPE House of Delegates, and asked that an alternate be selected, and suggested John Bradshaw. It was not suggested that he go to all the meetings. Harve suggested the transition year and overlap meeting be attended, by the HOD representative and our appointed alternate.
3. A motion to support John Bradshaw as an alternate delegate for a two year term retroactive to July 1, 2008.
4. John Bradshaw referenced the President’s Report.
5. Harve reported on the PSPE House of Delegates noted on pages 36-38. There will be a Northeast Region Meeting and support Matt Purcell as our representative to the Northeast Board.
6. John gave reference to the Executive Director’s Report. John highlighted that Senate bill 1264 will not pass in this session. Bill is expected to be re-introduced in January.
7. Eric discussed a minimum recommended PAC involvement from the Board. A scale from $100 to $25 would be presented for board positions on down to chapter members.

II. Attached Reports

1. Not attached, but referenced the PSPE Board of Directors Report, The Inn at Chester Springs, September 27, 2008.

III. Upcoming Meetings

A. NSPE Northeast Region Meeting, Oct. 2-4, 2008 (Portland, ME)
B. PSPE Executive Committee Meeting, Nov. 21, 2008 (Harrisburg, PA)
C. PSPE Executive Committee Meeting, Jan. 23, 2009 (Pittsburgh, PA)
D. Board of Directors Meeting, Jan. 24, 2009 (Pittsburgh, PA)
E. National Engineers Week, Feb. 15-21, 2009
F. Pennsylavania MATHCOUNTS, Mar. 20 & 21, 2009 (Harrisburg, PA)
G. 75th Anniversary of Engineering Excellence, Apr. 1, 2009 (Drexel Hills, PA)
H. NSPE Northeast Region Fall Conference, Oct. 15-17, 2009
Bear Creek Mountain Resort (Macungie PA)

IV. Adjournment – Motion to adjourn meeting by Immediate Past President Hnatiuk and seconded by Director Uzman. Motion passed. Meeting adjourned unanimously.

Respectfully submitted,

Richard P. Aulenbach

Richard P. Aulenbach, P.E.
PSPE Secretary
Pennsylvania Society of Professional Engineers
BOARD OF DIRECTORS MEETING
Friday, September 26, 2008

Roll Call

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<td>President John F. Bradshaw, PE, PLS</td>
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<td>President Elect Walter J. Poplawski, PE</td>
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<td>Treasurer John A. Nawn, PE</td>
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<td>Past President Leonard K. Bernstein, PE, F.NSPE</td>
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<td>Vice President Northwest Region David L. McCullough, PE</td>
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<td>Vice President Southeast Region Frank J. Stanton, Jr., PE</td>
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<td>Vice President Southwest Region Michel J. Sadaka, PE</td>
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<td>Vice President Central Region Susan K. Sprague, PE</td>
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<td>Vice President Northeast Region Eric W. Tappert, PE</td>
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<td>NSPE House of Delegates Representative Harvey D. Hnatiuk, PE, F.NSPE</td>
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<td>Executive Director John D. Wanner, CAE</td>
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<td>Deputy Executive Director Jennifer A. Summers</td>
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Board of Directors Meeting Minutes
September 26, 2008
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