MISSION OF PSPE: Through its leadership the Pennsylvania Society of Professional Engineers will support, defend, and strengthen the interests of practicing licensed engineers.

I. Call to order – President Harve Hnatiuk, P.E. F.NSPE
   President Hnatiuk called the meeting to order at 9:08 PM.

II. Roll call of the Executive Committee – Secretary Joseph F. Boward, PE
   A. The attached roll call sheet indicates attendance; a quorum (minimum five members in accordance with Bylaw 9, Section 3) was present.
   B. Also Present:
      PSPE Executive Director – John D. Warner, CAE
      PSPE Deputy Executive Director – Jennifer Summers

III. Additional Agenda Items and/or Revisions – Add Item XI.C – Petition to Philadelphia Water Department.

IV. Approval of Minutes
   A. October 24, 2006 – Revisions: Item V. Financial Issues, revise to, "...expenses should be submitted within 90 days to be reimbursable." David McCullough is shown as present at that meeting, but was not present; remove his name from the roll call sheet. Motion to approve minutes with above corrections by President-Elect Bernstein and seconded by Immediate Past President Garman. Motion passed.

V. Financial Reports
   A. Treasurer’s Report – Treasurer Nawn presented the attached report. National dues are not to the anticipated level due to lack of billing of the membership, to date, by them. We may need to make up that difference via other method(s), such as borrowing from the reserve fund; this issue will need to be addressed. NSPE owes approximately $50,000 to PSPE for November and December 2006.

      It was reported that about $10,000 in advertising contacts should be realized in 2007. Life member donations are down when compared to past years at this same time. Expenses are tracking well.

      It was noted that the mileage reimbursement will be increased via the IRS to $0.485 in 2007.

      Financial report filed for audit.

   B. Reserve Fund Report – Attached report was reviewed by the Committee. Report filed for audit.
VI. Report of the President – Harve Hnatiuk, P.E., F. NSPE

A. Execution of the Strategic Plan – President Hnatiuk summarized the priorities in the attached PSPE Strategic Plan. It was indicated that the Public Relations (PR) Committee is formed and making progress as well as the Membership Committee. The Title Pursuit committee status is uncertain and the Legislative Committee is not up and running yet. The priority to meet with owners and managers of engineering firms has not been initiated yet. The Awards Committee is fully engaged and making progress.

B. Committee Roster Update – President Hnatiuk reported that the roster is being filled, but openings still remain, as indicated on the attached PSPE Committee Roster. He is asking us, and all leaders of PSPE, to push the Chapters and membership to become involved in PSPE committees. Active volunteers are needed. The plan is to represent each chapter via a member on each PSPE committee.

It was reported that Jason Schmoyer, P.E., PR Committee Chair, is considering a "radio campaign" to promote PSPE. He is reportedly looking for volunteers to investigate such a campaign.

It was suggested that committee descriptions be provided as an aid in recruiting committee members. Such descriptions should be submitted as part of the Operating Plans that PSPE requested from each committee.

C. NSPE Conference, July 2007 – To be held in Denver, Colorado. President Hnatiuk plans to attend it. The President-Elect is encouraged to attend it, as well.

VII. House of Delegates Report – Harve Hnatiuk, P.E., F. NSPE

A. NSPE Staff Changes – The NSPE Director left; Art Schwartz is currently the Acting Executive Director. Other staff changes have occurred, including a change in the Legislative and Governmental Affairs leader.

B. State-Centric Progress – NSPE engaged a consultant to improve the State and NSPE relationships. States were requested to complete a survey regarding this problem, which PSPE did complete.

VIII. Executive Director’s Report – John Wanner, CAE – Mr. Wanner presented the attached written report. Much more PSPE Committee activity is being observed.

The MATHCOUNTS (MC) Foundation reported that most MC alumni enter into the engineering field. However, even with that finding, NSPE is investigating whether they should remain committed to the MC program. In 2005, NSPE had a meeting regarding this matter, but it has not been revisited since then. NSPE is attempting to regroup to continue that investigation.

IX. Legislative Update – John Wanner, CAE

A. November Elections and Impact on PSPE Issues – There are 60 new individuals in the State House out of 203 House members. Many of the senior members are not returning. There will be a new Chair of the Professional Licensure group in the House, as Representative Gannon is not returning. Also, there will be a change in the Appropriations Committee Chair. The effect of all of these changes on PSPE is difficult to predict at this point.

B. SB 655 – This Bill passed the Senate yesterday. It is now on the Governor’s desk for review. Although the Senate passed it almost unanimously, there were 48 “no” votes and 148 “yes” votes in the House. It is anticipated that the Governor will sign the Bill. PSPE will need to work with the Licensure Board with 18 months available to develop the regulations for continuing education. It is anticipated that the 2009 licensure renewal will require continued education credits. It was suggested that the State Licensure Board members be invited to a PSPE meeting so that we can hear their thoughts regarding
the implementation of the continuing education regulatory package. Such a meeting may be achievable by the 2007 PSPE Conference.

PSPE wants to recognize Vice President Sadaka’s extensive efforts over the years in pushing for this legislation to become a reality. The Board thanked Mr. Wanner for all of his efforts with respect to the legislation. It was suggested that select legislators be thanked, as well, with “token” gifts, which should be acceptable.

C. **Other Relevant Legislation** – One-Call Bill (SB 1104) passed. The Uniform Construction Code is pending.

D. **PAC Report** – Mr. Wanner reviewed the attached PAC report with the Executive Committee. President Hnatuik encouraged all Board members to be PAC supporters. Discussion ensued regarding soliciting all Pennsylvania Professional Engineers for contributions to PAC.

X. **Old Business**

A. **Committee/Task Force Reports**

1. **2007 Conference** – Len Bernstein, P.E., F. NSPE – President-Elect Bernstein reported that the committee is hard at work. A session is being put together, possibly in the transportation field. The method of transporting the Conference attendees to the Penn State Berks County campus was questioned. Also looking at mode of transportation to the Air Museum. These questions must be reviewed by the Conference Committee. Concerns exist that the transportation to these events entails risk and expense that PSPE is unwilling to assume. It was suggested that a company(ies) be pursued who would sponsor transportation to these events. Nevertheless, the Conference Committee planning is well ahead of typical annual timing. It was stated that the Conference Committee is “thinking outside the box” to try to benefit PSPE via the Conference.

2. **Membership** – John Bradshaw, P.E. – Vice President Bradshaw pointed out the article by Timothy Ormiston, P.E., regarding membership. The attached report was reviewed by Vice President Bradshaw. Mr. Ormiston is carefully building this committee and is very organized. The Membership Committee is very active, having conducted numerous teleconference meetings. The Committee has been well populated so that work can be delegated.

   a. **NSPE Records/AMS Update** – Jennifer Summers – Ms. Summers indicated that she is tracking the 6-mo. free membership. There still is no consistency between the PSPE membership list and the NSPE list. NSPE indicated that they set up a special “e-mail line” for membership corrections. Discussion ensued regarding late dues invoices from NSPE.

3. **Public Relations** – Frank Stanton, P.E. – In the stead of Vice President Stanton, Ms. Summers summarized the attached “Public Relations Committee Action/Operating Plan”. There are plans for PSPE to push press releases, and the Committee is investigating a radio campaign. The Survey Monkey may be used to determine: who the membership thinks we should be reaching out to; how best to reach them; and, what message we should be taking to them. The Committee is looking for members to become involved from the western half of Pennsylvania.

4. **Title Pursuit** – Michel Sadaka, P.E. – In the stead of Vice President Sadaka, President Hnatuik reported that combining this Committee with the Ethical Practices Committee is being investigated.

5. **Young Engineers** – David McCullough, P.E. – Vice President McCullough is interested in learning how many young engineers are involved in each Chapter. Discussion ensued regarding possible directions and possibilities for this Committee.

6. **Practice Divisions** – All – PA/PEPP had a Fall meeting; they will be submitting a report to the PSPE Executive Committee. PA/PEPP had 184 attendees from across the State to the last seminar, which was considered a success. President Hnatuik encouraged all Practice
Divisions to give awards to members/engineers/engineering firms, using PA/PEPP as an example.

7. **Awards** – John Bradshaw, P.E. – Vice President Bradshaw reviewed the attached report.  
   a. **NSPE Fellows** – It was reported that PSPE has five applications for Fellows nominees, due to NSPE by February 1, 2007. Thomas Maheady, P.E., Craig Weaver, P.E., and John Bradshaw, P.E., are all applying. President Hnatiuk asked Executive Committee members to encourage any members that are eligible for Fellow status to apply.

8. **Nominations** – Harry Garman, P.E. – Immediate Past President Garman reviewed the attached report. John Bradshaw, P.E., has been nominated as President-Elect. Any other nominations in addition to those shown on the report must be received by January 19, 2007. President Hnatiuk indicated that Regional Vice Presidents are responsible for finding their successors.

9. **Conference Planning Task Force**  
   a. **2008 Conference** – It was reported that it appears that the 2008 Conference will be held in Gettysburg, PA.
   b. **Beyond 2008** – The Task Force will be determining the method for site selection. They are looking at developing criteria to select sites at least two years in advance.

**B. PE Reporter Proposal Update** – John Nawn, P.E. – Treasurer Nawn reviewed the attached proposal from Doug Smith. Mr. Nawn indicated that he attempted to solicit proposals from other agencies, but he did not find one that offered the complete package offered by Mr. Smith. Two letters of recommendation provided by Mr. Smith were reviewed. To provide the services, Mr. Smith indicated that he would need the PSPE mailing list of members; he agreed to only use the list for our Society. The proposal/contract includes a "sunset" clause so that we can terminate his services without incurring any penalties or additional expenses/charges beyond the termination date. A realistic net revenue of about $10,000 is anticipated via Mr. Smith’s services. A six month trial is being considered.  
   **Motion by Treasurer Nawn for the Executive Committee to recommend to the PSPE Board at the January 2007, meeting that Doug Smith be engaged by PSPE via his October 30, 2006, Proposal. Motion seconded by Vice President Bradshaw. Motion passed.**

Treasurer Nawn indicated that Mr. Smith wants to review our current advertising rates for a possible increase. Mr. Smith also thought that we should consider more annual PE Reporter publications.

**XI. New Business**

A. **ASCE SPAG** – Information regarding this proposed endeavor is attached. ASCE is looking to have PSPE involved in their Legislative Day. President Hnatiuk indicated that having PSPE members meet with legislators would be beneficial, even if we aren’t speaking strictly to issues relevant to Professional Engineer’s concerns. Discussion ensued regarding this issue. ASCE hopes to have 168 of their members participate. They are asking for PSPE to include 10 to 42 members.  
   **Motion by Immediate Past President Garman: PSPE will contact ASCE indicating that the PSPE Executive Committee has approved participation in the 2007 SPAG Program at a cost of $850. Motion seconded by President-Elect Bernstein. Motion carried.**

B. **Process to Develop the 2007 Budget** – Harve Hnatiuk, P.E., F.NSPE / John Nawn, P.E. – We want to develop a process for committees to request that funds for their use be included in the annual budget. It was indicated that a plan must be provided whereby the committees will indicate how their requested funds will be spent. The committees should be required to submit proposals to the Board for inclusion in the budget. President Hnatiuk proposed sending a letter to all committee chairs requiring budgeting cost information be submitted by December. The letter would be signed by both the President and the Treasurer. The information received from the committees would be used to assist in formulating the PSPE budget. The general consensus agreed with this plan.

Executive Committee Meeting Minutes  
November 21, 2006
C. Petition to Philadelphia Water Department – Len Bernstein, P.E., F.NSPE – President-Elect Bernstein passed a petition around the table for review. It is a petition to the Philadelphia Water Department requesting that the Chief of Design be headed by a Professional Engineer. Only employees of the Philadelphia Water Department can sign the petition. Nine people are currently on the list to assume the Chief of Design position, with eight being Professional Engineers. The current Interim Chief of Design is not a Professional Engineer. President Hnatiuk asked President-Elect Bernstein to be sure that Vice President Sadaka, Chair of Title Pursuit, be aware of this situation.

XII. Upcoming Executive Committee Meetings

A. Next Teleconference – December 19, 2007, 8-9 AM

B. Next Meeting – January 19, 2007, 2-5 PM / Holiday Inn East, Harrisburg (Board Meeting the following morning from 9 AM-Noon)

XIII. Closing Comments – Harve Hnatiuk, P.E., F.NSPE – On November 15, 2006, President Hnatiuk spoke to Luzerne County about the PSPE Board. On November 30, 2006, he will be giving a similar presentation, and on January 15, 2007, he is scheduled to speak at the Harrisburg Central Regional meeting. He intends to visit every PSPE region during his term as President.

XIV. Adjournment – Motion to adjourn by President-Elect Bernstein and seconded by Treasurer Nawn. Motion passed. Meeting adjourned at 11:56 AM.

Respectfully submitted,

[Signature]

JOSEPH F. BOWARD, P.E.
PSPE Secretary
Pennsylvania Society of Professional Engineers  
Executive Committee Meeting – Harrisburg Michael Baker Office  
Tuesday, November 21, 2006  

Roll Call  

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Other Attendees:  

John Wanner, CAE, PSPE Executive Director  
Jennifer Summers, PSPE Deputy Executive Director